

# WAGIN AGRICULTURAL SOCIETY

## MINUTES

ANNUAL GENERAL MEETING  
HELD ON TUESDAY 26<sup>TH</sup> JULY 2022  
WAS BOARD ROOM

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### 1. MEETING OPENING

President Paul Powell opened the meeting at 7pm. One minute's silence was held in remembrance of Chad Lilly.

### 2. ATTENDANCE AND APOLOGIES

#### 2.1. Present

Paul Powell, Darcey Yates, Jenna Ferguson, Peter Foley, Malcolm Edwards, Scott Bolt, Howie Ward, Maxine McKenzie, Annette Hefford, Joe O'Brien, Lyn Hatherly, Greg Stedman, Jay Ward, David Lange, Amelia Barton

#### 2.2. Apologies

Glenys Ball, Fiona Dawson, Tony Baxter, Sue Dowson, Raymond Edward, Carmen Keed  
Absent: Helen Shalders, Brittany Snelgar

### 3. CONFIRMATION OF PREVIOUS MINUTES

**3.0 Motion:** That the minutes of the Annual General Meeting held 27 July 2021 be accepted as true and correct.

**Moved:** Howie Ward    **Seconded:** Greg Stedman

**CARRIED**

### 4. BUSINESS ARISING

Nil

### 5. REPORTS

#### 5.1. *President, Paul Powell*

Not quite the result you would be planning for as your first year as President. We had planned so many things to make our 50th special and then to have those plans dashed at the last minute was hard to digest. Not just for us as the WAS, but for anyone connected to supporting Woolorama.

Words can't adequately describe my admiration and gratitude to the staff and committee for the way you just got on and dealt with the aftermath of the cancellation of the show. As if you hadn't worked hard enough leading into the event, but to then have to turn around and undo it all in a sense.

To witness the team spirit and effort made via media, press releases, the phone calls, the emails made in the days that followed the cancellation, plus the sale of merchandise (thanks to Carmen and your helpers) was truly a commendable effort by all concerned and I can't thank you enough. Hard enough to put on an event let alone dismantle an event.

However, and we should always look for the however, we are well down the track towards 2023. Upgrades (when completed) to the B&A, Merino, Cattle, Art/Craft, Trade Fair, Fashion Parade, the Rodeo grounds, and a new 5t John's Centre should significantly add to Woolorama 2023.

Special thanks must go to our past Secretary/Event Manager Amy and Treasurer Sonya for their wonderful 3 and 5-year terms respectively. Both have brought to WAS a wealth of knowledge and experience which has taken this organization to a much-needed whole new level. We wish them well for the future.

To Jenna, our Finance Office, what an outstanding addition you have been to the team. Dealing with the added pressures which the cancellation brought on and the procuring of Grant Money to the tune of \$10,000. Sonya, I truly acknowledge your efforts in this regard also.

To my executive team, thank you for all your support and energy this past year, you have been a pleasure to work with. Special mention to our new recruit in Darcey who's expertise in much needed areas was invaluable. Always willing to attend exec meetings with Silvi in tow.

To Howie and Fiona, you have both been a tower of strength to me this past year. So grateful for your counsel and support in closing, I take this opportunity to welcome our recently appointed Secretary/Event Manager in Amelia Barton. Amelia comes with a wealth of knowledge and has already a good grasp of the position.

**5.2. General Secretary** – No report

**5.3. Finance Officer**

**5.4. Sponsorship Coordinator** – No report

**5.5. Marketing Officer** – No report

**5.6. Trade Fair Officer, Helen Shalders**

The 2022 50<sup>th</sup> Wagin Woolorama was shaping up to be the best yet for the Tradefair. Although there were around 20 cancellations due to Covid impacting, inability to get stock, exhibitor being cautious or not vaccinated, and exhibitors from previous years hesitating to rebook their sites this year due to the uncertainty of Covid, all bar 10 sites were sold.

This indicates to me that next year's show we should attract all the exhibitors that booked sites in 2022, plus the ones that cancelled and in fact also the ones that didn't submit application when they do every other year.

Area	Available Sites	Sites Remaining
Main Oval	113	2
200's Outdoor & East End	35	0
Home & Lifestyle Pavilion	84	6
Wool Pavilion	15	0
400's Outdoor	33	0
500's Outdoor & Garden Fair	25	0
New Gourmet Tents	Originally 9 Sold 13	0
600's Offroad & Outdoor <i>Large area rezoned for 50<sup>th</sup> celebrations &amp; entertainment</i>	6	0

Area	Available Sites	Sites Remaining
Kitchener Street & Main Gate	14	2 (Fruit & Veggie Vendor)
Grand Education Pavilion	18	0
Food Court 1	13	0
Food Court 2	11	0

After circulating the Press Release announcing the cancellation of the 2022 Wagin Woolorama, I had nearly every Exhibitor email me with condolences and thanks for the efforts put in by myself and the committee on the preparation and organisation of the show. All suggesting they will be back to support the Wagin Woolorama next year. The Prospectus and the Tradefair Invitation Flyer for 2023 have been updated in preparation to go onto website for early release of sites. I have been in communications with Ciara Supershow re role over for 2023.

<b>5.0</b>	<b>Motion:</b> That all reports presented be accepted. <b>Moved:</b> Joe O'Brien <b>Seconded:</b> Peter Foley	<b>CARRIED</b>
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## 6. FINANCIAL REPORT 2021-2022

The unaudited Financial Report was presented:

- Balance Sheet
- Profit and Loss comparing 2020-2021 and 2021-2022.

<b>6.0</b>	<b>Motion:</b> That the unaudited Financial Reports be received. <b>Moved:</b> Howie Ward <b>Seconded:</b> Peter Foley	<b>CARRIED</b>
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## 7. ELECTION OF OFFICE HOLDERS

### 7.1. Patron

Peter Rundle.

### 7.2. President.

Paul Powell nominated by Howie Ward. Seconded Greg Stedman.

Paul Powell elected unopposed.

### 7.3. Vice-President

Fiona Dawson nominated by Darcey Yates. Seconded Scott Bolt. Accepted by Fiona.

Fiona Dawson elected unopposed.

### 7.4. Treasurer

Darcey Yates nominated by Howie Ward. Seconded Scott Bolt. Accepted by Darcey.

Darcey Yates elected unopposed.

### 7.5. Auditor

7.5.1. Lifetime Accounting Services have resigned as auditors and a new auditor needs to be appointed.

7.5.2. Jenna getting quote from Audit Australia, have quote from A&D Bunbury. Byfields recommend continuing to have audits.

<b>7.5</b>	Committee to appoint Auditor at later date.
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## 7.6. Committee Member Positions

### 7.6.1 Election of Ordinary Committee Members

<b>2020-2023</b> (5 positions)	<b>2021-2024</b> (7 positions)	<b>2022-2025</b> 6 positions nominated
Matthew Baxter Malcolm Edward Bryan Kilpatrick Phillip McDougall	Tony Baxter Raymond Edward Maxine McKenzie Joe O'Brien Paul Powell Greg Stedman Darcey Yates	<b>Scott Bolt</b> <b>Fiona Dawson</b> <b>Sue Dowson</b> <b>Peter Foley</b> <b>Lyn Hatherly</b> <b>Howie Ward</b>

**7.6 Motion:** to accept all nominated committee members for 2022-2025  
**Moved:** Joe O'Brien      **Seconded:** Maxine McKenzie      **CARRIED**

### 7.7 Election of Executive Committee

President (Paul Powell), Vice-President (Fiona Dawson) and Immediate Past President (Howie Ward) plus up to 3 Committee members. Election of Executive Committee Members - written nominations received from 2021-22 executive committee members Peter Foley, Darcey Yates and Scott Bolt.

**7.7 Motion:** To accept Executive Committee remain the same.  
**Moved:** Greg Stedman      **Seconded:** Maxine McKenzie      **CARRIED**

## 8. APPOINTMENTS, DELEGATES AND AUTHORITIES

### 8.1 Appointments of ex-officio committee members

- 8.1.1 Administration and Event Manager (General Secretary) - Amelia Barton
- 8.1.2 Finance Officer - Jenna Ferguson
- 8.1.3 Marketing and Entertainment Coordinator - Brittany Snelgar
- 8.1.4 Trade Fair Manager - Helen Shalders
- 8.1.5 Sponsorship Coordinator. Carmen Keed

**8.1 Motion:** That all ex-officio committee members be appointed.  
**Moved:** Howie Ward      **Seconded:** Peter Foley      **CARRIED**

### 8.2 Delegates.

- 8.2.1 Sports Ground Advisory Committee. Howie Ward, Paul Powell.
- 8.2.2 Shire Council Representative. - Pending  
Representative from Shire WTBA.

**8.2.2 Motion:** Paul Powell with ability to delegate as necessary.  
**Moved:** Greg Stedman      **Seconded:** Howie Ward      **CARRIED**

- 8.2.3 Local Emergency Management Committee.

**8.2.3 Motion:** Paul Powell with ability to delegate as necessary.  
**Moved:** Greg Stedman      **Seconded:** Howie Ward      **CARRIED**

**8.3 Authorities.**

**8.3.1 Banking Signatories**

Bankwest **(Any 2 to sign)**

302-162 1036034

306-033 0109734

**Bankwest (Any 1 to sign)**

Business Zero: 306-033 0111535

**NAB (Any 2 to sign)**

086948 388494966

086948 593899743

086948 388515966

086948 117534794

086948 508373342

- Sonya Harcourt-Smith – remove and replace with new Treasurer
- Fiona Dawson (Vice President)
- Paul Powell (President)
- Howard Ward (Previous President)
- Jenna Fergsuon (Finance Officer)

<b>8.3.1 Motion:</b> To remove Sonya Harcourt-Smith and add Darcey Yates (Treasurer). <b>Moved:</b> Greg Stedman <b>Seconded:</b> Paul Powell <b>CARRIED</b>
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**8.3.2 ATO Signatories and Authority**

- Jenna Ferguson (Finance Officer)
- Sonya Harcourt-Smith (Treasurer) – remove and add new Treasurer and President/Vice President

<b>8.3.3 Motion:</b> To remove Sonya Harcourt-Smith and to add Darcey Yates (Treasurer) and Fiona Dawson (Vice-President). <b>Moved:</b> Greg Stedman <b>Seconded:</b> Peter Foley <b>CARRIED</b>
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**9. GENERAL BUSINESS**

**9.1. Review of Membership Fees**

To remain the same –

Membership \$35.00. Member plus Guest \$70.00. Organisational \$70.00.

**9.2. Recognition of retiring Stewards, Committee or Members.**

Sonya Harcourt-Smith – Treasurer.

**9.3. Nominations for recognition – Twenty-Five Years’ Service.**

Nominations for life members discussed.

**9.4. Any other general business.**

Nil

**10. MEETING CLOSE - 7.38 pm**

Confirmed as a true record: ..... Date: .....

*Attached: Financial Reports (Balance Sheet at 30 June 2022 and Profit & Loss 2021-2022)*